



**THORNHILL PRIMARY SCHOOL**  
 Coast Mountains School District 82  
 3860 Paquette Ave, Terrace, BC V8G 3S8  
 Telephone: (250)635-7066

**Planning to Ensure a Safe Return to School**  
**(Updated April 1, 2021)**

**Key Messages**

1. Maintain a healthy and safe environment for all students, families and employees
2. Provide the services needed to support all children
3. Provide continuity of educational opportunities for all students – in-class and remote

**Cohorts**

	Divisions/Grades	Staff	Enter/Dismissal	Noon Hour Duty
#1	1 and 2 (Grade 2's) 21+ 21	[REDACTED]	Right side of mudroom	[REDACTED]
#2	3, 4 and 5 Grades K-1 and K  22+16+20 (56)	[REDACTED]	Left side of mudroom *Tings Students will enter/leave by exit beside kitchen	An EA will support Special student at this time as well
# 3	9 and 10 Grade 3's 20+19	[REDACTED]	Left side of West Entrance	[REDACTED]
# 4	12 and 13  18 +(18-20)	[REDACTED]	Right side of West Entrance	[REDACTED]

**See map of school attached for clarification.**

**There is enough distance and space for divisions to line up outside under covered area to allow for required physical space and distance.**

## Staff who are required to interact with all cohorts

- 1) Music teacher – will be assigned to the band students (cohort at Thornhill Elementary.) For all divisions covered by prep at Thornhill Primary, teacher will physically distance from students at all times. This can be accomplished, while still maintaining a quality program due to the existing classroom layout. The bleachers where students are required to sit and instruments used are positioned to allow the music teacher to direct students' a sufficient distance away from all cohorts.
- 2) Resource Teachers - will physical distance with all cohorts to allow for consistent support and programming.
- 3) EA's – will be assigned to individual students/classes. They will not be in contact with more than 60 students.
- 4) Librarian – Will physical distance from all cohorts
- 5) Library Clerk - will physical distance from all cohorts
- 6) Noon Hour Supervisors will be assigned to the cohorts listed in the chart
- 7) Counsellor – will physical distance from all cohorts.
- 8) Speech Language EA – will only engage with students on case load. Less than 60.
- 9) Speech Language Teacher – will likely have to physical distance from all cohorts
- 10) Principal – Will physical distance from all cohorts
- 11) Secretary will maintain a safe physical distance from all cohorts, parents and the school community.
- 12) FNSW – will physical distance from all students.

## School Gatherings

Each cohort will be met with separately for assemblies. There will always be appropriate physical distancing.

We will brainstorm alternate ways to showcase and celebrate students' accomplishments throughout the year to families and the school community.

Only staff and students will be permitted in the building. We will have registration papers and pens available for parents to sit in their vehicle and fill out. Alternately, we will have a limit of 2 parents in the office area to provide Birth Certificates, BC Care Cards and Proof of Residency.

## Personal Items

Students will be given their own kit/supplies. Those supplies will not be shared with others. Students will only bring items that are necessary from home.

## Shared Spaces

Library – books and library resources will be borrowed and used as per normal (pre-COVID) High touch surfaces will be cleaned twice per day.

We do not have a computer lab, however, computers in the classroom will be assigned to specific students and sprayed and wiped after each use.

Gym – will be cleaned daily. We have bagged individual skipping ropes and will reduce the equipment that students come in contact with. Students will be expected to avoid physical touching. As much as possible, students will be outside with their classes for gym.

### Hallways

Markers will indicate which side of the hallway to walk on. There will be limited movement from classrooms required. (Music, gym, library time.) Scheduling allows for one classroom to be in the hallway at any given time.

Lunch/Recess – will take place as per the scheduled time for all cohorts. Each cohort will have designated area outside. The size of the school field and play-ground equipment allows for cohorts to be assigned to specific areas on a rotating basis. For example, cohort #1 could be assigned the soccer field, cohort #2 the adventure playgrounds, asphalt and swings area, cohort #3 the asphalt area on the other side of the school and playground equipment and cohort #4 out in the field by the sand pits.

Students will be expected to avoid any physical contact with others while outside.

Parents will be notified that they cannot send any food for sharing to the school at any time.

Staff will be required to wear a mask at all times, except when eating/drinking.

While students are not required to wear a mask, parents can choose if they would like for their child to wear a mask at school.

Students are supported and encouraged to wear a mask at school and while riding the bus.

Lunch and snack Program – will be prepared by our food coordinator. Lunch items for each cohort will be placed on a cart and the Noon Hour Duty assigned to that cohort will be responsible for handing out lunch items to students. Snack items will be placed in a tote and delivered to classes by the food coordinator or picked up by the classroom teacher.

We will continue to provide quality programs to our students, but we are committed to considering safety first, followed by individual academic growth that is engaging and rewarding.

Hand washing and careful interaction will be a top priority.

Use of resources, classroom materials, etc.

**For “frequently touched items that are not easily cleaned” (fabric or soft items, plush toys)**

Will be removed from the classroom.

### **Area rugs**

Please remove these items if possible. Rugs that are left in the room will be sanitized once a day with the disinfectant spray.

### **Gym equipment**

Used equipment will be stored in a bin or laid out to be disinfected at the end of each day.

Limiting the use of equipment used will be recommended, as well as, outside activities for gym as much as possible.

### **Manipulatives**

Students will be required to wash their hands before using manipulatives. All manipulatives will be sprayed with disinfectant after use. Alternately, where there are enough manipulatives each student will have their own of manipulatives (in a Zip Lock bag) to be labelled with the student's name and used only by the indicated student

**Keyboards and tablets**

Will be cleaned after each use.

**Items and surfaces that children have placed in their mouths or that have been in contact with bodily fluids**

should be cleaned as soon as possible and between uses by different children

**Items brought in students' lunch bags (Recycling/Compost)**

Students will be expected to take all left over food, containers, recycling, etc. back home with them.

**When to stay home**

Students and staff will be expected to stay home if they have new and unexplained symptoms, and seek health assessment if they have fever, multiple symptoms, or symptoms persisting beyond 24 hours.

**Expectations of parents/Caregivers on a daily basis**

Assess children daily for any COVID related symptoms:

- fever
- chills
- cough
- shortness of breath
- sore throat
- painful swallowing
- stuffy or runny nose
- loss of sense of smell
- headache
- muscle aches
- fatigue
- loss of appetite

If children present with any of the symptoms listed, please keep them at home and monitor for worsening of symptoms. Call 811 if you are unsure if your child is safe to be at school.

**In the event of an exposure**

Staff at Northern Health will be in contact with the Superintendent of Coast Mountains School District, Janet Meyer and Darlene Bragg-Hounsell, Principal at Thornhill Primary. Northern Health will provide documentation, that will be sent home to parents immediately. If a student is considered to be at significant risk Northern Health will contact the parents to advise them of the proper steps and protocols expected to reduce further exposure.

**If a child displays symptoms while at school**

- the student will be immediately assessed and, and if necessary, isolated.
- Parents will be called immediately to pick up their child.
- Parents are expected to monitor their child at home.
- Students are welcome to return to school when they are symptom free.